



*Department of Industrial Engineering
& Logistics Management*

Prof. Fugee Tsung

IELM 001/002 (Spring 2011)

Feb 9, 2011



IEEM/IELM

Train Students:

Problem Solving Skills

Communication Skills

I T & Quantitative Skills





Manage your time effectively!!

Globalize yourself!!





Course Assistants

➤ Course Coordinator

Miss Oceana Chu

Office: Rm 5557

Email: iehychu@ust.hk

Phone: 2358 8234

➤ Teaching Assistant

Miss Chris Zhou

Email: xyzhou@ust.hk

Phone: 2358 8962





Course Structure

1) Presentations by Speakers

2) Advisory Meetings

- One Group Meeting (Compulsory)**
- One Individual Meeting (Optional)**

3) Group Report



Assessments

You will **PASS** the course if you

- Attend all presentations
- Attend the group advisory meeting
- Attend all the meetings ON TIME
★ 2 Late = 1 Absence
- Submit **GROUP REPORT**





Attendance

- Each student will be **assigned** a seat.
- All students are **required** to take their own assigned seat.
- Use video/photos/checkmark to take attendance at least once during each seminar



Attitude

Respect Each Other

Big class, we need to have a set of norms

- Turn off your cell phone, computers and all electronic devices
- Only talk to the presenters
- No eating, drinking and sleeping



Keep in Mind



Tentative Course Schedule

| Date | Event |
|-------------|---------------------------------------------------------------------------------------------------------------------------|
| Feb 9 | Introduction (Prof. Fugee Tsung, Head and Professor) |
| Feb 16 | Advisory Meeting (Compulsory Group Meeting) |
| Feb 23 | Communication Skills (Ms. Alison Chang, Managing Director, CORESearch Ltd.) |
| Mar 2 | Roadmaps to Obtaining Recognized Professional Qualifications in Transport and Logistics discipline (CILTHK -- YMC) |
| Mar 9 | No Class (Preparation for Group Report) |
| Mar 16 | Quality Issues (Mr. Stanley Tang, Quality Director of Hayco)) |
| Mar 23 | No Class (Preparation for Group Report) |



Tentative Course Schedule

| Date | Event |
|-------------|-----------------------------------------------------------------|
| Mar 30 | Alumni Sharing <To be confirmed> |
| Apr 6 | No Class (Preparation for Group Report) |
| Apr 13 | FYP Information Session <To be confirmed> |
| Apr 20 | No Class (Preparation for Group Report) |
| Apr 27 | No Class (Preparation for Group Report) |
| May 4 | No Class (Preparation for Group Report) |
| May 11 | Advisory Meeting (Voluntary Individual Meeting) |
| May 18 | Group Report Due [No Class (Preparation for Final Exam)] |



Group Report

- **The grouping is the same as your advisory group**
(Some of the groups will be divided into 2-3 teams)
- **Topic:** Green Issues and Sustainability: The Challenge for Greater China's Logistics Industry Today
- **Due Date: May 18, 2011 at 11a.m.**

Please Plan Ahead!



Group Report Requirements

- Please submit the group report to TA.
- Each group **MUST** seek help from communication tutors
- Communication tutors will meet each group from Mar 1, 2011 to Apr 29, 2011
- Each group should send the draft group report to communication tutors before the first meeting
- You are highly recommended to contact communication tutors **before Mar 1, 2011** for meeting arrangement



Group Report Requirements

- Each group (all groupmates) has to meet the communication tutors at least once for discussing the group report
- Each group **MUST** ask one of the communication tutors to sign on the cover page of the group report
- Students will **FAIL** the course because of **poor quality, without communication tutor's signature, no submission and/or no contribution to his/her group report**



Group Report Requirements

- Each student has to contribute at least one page to your group report (i.e., if your group has ten students, then your group will submit a report with at least ten pages)
 - Format: Single line spacing
 - Font: Times New Roman
 - Font size: 12
 - Margin: 1" (Top, Bottom, Left, Right)
 - The report must be stapled
 - Please try to print on both sides



Course Website

- <http://teaching.ust.hk/~ielm001/>
- **Please visit the course website for recent update and information (like schedule, attendance record, etc)**
- **You are strongly encouraged to check the course website regularly**



Thank you!